

GCDSS Meeting minutes

GCDSS BOARD MEETING MINUTES		
1.23.2014	6:00 PM – 8:00 PM	GARDEN PARK HOSPITAL CLASSROOM 2 & 3
Meeting called by	AMANDA PUGH – PRESIDENT	
Type of meeting	1 ST BOARD MEETING	
Facilitator	AMANADA PUGH – PRESIDENT	
Note taker	DEIDRE DAVIS - SECRETARY	
Timekeeper	DEIDRE DAVIS – SECRETARY	
Attendees	AMANDA PUGH – PRESIDENT, HOLLY FEDELE – VICE PRESIDENT, DEIDRE DAVIS – SECRETARY, RILEY MCILWAIN – TREASURER, BOARD MEMBERS: DANA BROWN, ANDREA FEENY, ROBERT ROMINGER	
CALLED TO ORDER AT 6:10 PM – MEETING MINUTES AND FINANCIAL REPORT		
	AMANDA PUGH	
Discussion	AMANDA STATED THAT SHE WOULD GET WITH DEIDRE DAVIS ABOUT ALL THE MEETING MINUTES.	
	RILEY MCILWAIN – TREASURER GAVE FINANCIAL REPORT. RILEY STATED THAT EVERYTHING IS IN QUICK BOOKS PROGRAM.	
	THE BALANCE IS \$22452.44. HOLLY FEDELE BROUGHT A \$10.00 CHECK FOR CALENDARS.	
Conclusions	RILEY PASSED INFORMATION FOR KIM DUFFY – EXECUTIVE DIRECTOR. KIM WILL HAVE BOARD TRAINING	
	FOR ALL BOARD MEMBERS. DATE AND TIME TO BE DETERMINED. RILEY STATED THAT WE HAVE TO SEND NDSS A CHECK FOR 7% OF	
	OUR BUDDYWALK TOTAL. ANDREA STATED IT WOULD BE GOOD TO GO TO CONFERENCE AND BRING BACK GOOD INFORMATION.	
Action Items	Person Responsible	Deadline
TURNOVER MEETING MINUTES	AMANDA PUGH	
GET TOTAL FOR BUDDY WALK AND SEND 7% TO NDSS	RILEY MCILWAIN	
BOARD MEETING AND SUPPORT GROUP		
	AMANDA PUGH	
Discussion	AMANDA STATED THAT BOARD MEETINGS WILL BE EVERY 3 RD THURSDAY OF THE MONTH FROM 6:00 PM-	
	7:45 PM AT GARDEN PARK MEDICAL CENTER CLASSROOM 2 AND 3. LIST OF DATES ARE IN NEW BINDERS AND WILL BE LISTED ON	
	THE WEBSITE. AMANADA WILL SEND OUT REMINDERS ABOUT MEETING DATES ALONG WITH THE AGENDA FOR THE NEXT MONTH.	
Conclusions	SUPPORT GROUP MEETINGS WILL BE EVERY OTHER MONTH STARTING IN FEBRUARY. FEBRUARY WILL BE	
	SOCIAL MEET & GREET VALENTINE DAY PARTY 4:00 PM – 6:00 PM AT THE KROC CENTER IN BILOXI. JUNE AND AUGUST SUPPORT	
	GROUP MEETINGS WILL BE SWIM EVENTS FOR SUMMER MONTHS. APRIL WILL STILL BE EASTER EGG HUNT.	
Action Items	Person Responsible	Deadline
GET MEETING MINUTES, BOARD MEETINGS, AND SUPPORT GROUP DATES POSTED	AMANDA/DEIDRE	
ON WEBSITE.		
NEW BUSINESS – NEW OFFICERS		
	BOARD MEMBERS	
Discussion	BOARD MEMBERS PRESENT INTRODUCED THEMSELVES AND TOLD THEIR STORY. RILEY STATED THAT HIS	
	SON PATRICK WOULD BE HAVING A BIRTHDAY ON 25 JAN 14. WE NEED TO SEND OUT MONTHY BIRTHDAY SHOUT OUTS SUGGESTED	

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DEIDRE. AMANDA STATED THAT SHE AND KIM WILL BE GETTING WITH CHRIS ABOUT GETTING WEBSITE. AMANDA STATED SHE WILL INVITE CHRIS TO THE NEXT BOARD MEETING.		
Conclusions	DANA BROWN STATED THAT SHE WOULD LIKE TO SEE SECURE WEBSITE. MAKING SURE THAT WE GET	
PARENTS PERMISSION TO POST PICTURES AND WRITE UPS ON WEBSITE AND FACEBOOK.		
Action Items	Person Responsible	Deadline
GET WITH CHRIS ABOUT UPDATING WEBSITE AND ACCESS TO WEBSITE	AMANDA/KIM	

ARBOR DAY RUN/WALK AND VALENTINE'S DAY PARTY MEET AND GREET		
AMANDA		
Discussion	WE WILL GIVE \$100.00 TO ARBOR DAY AND WE WILL HAVE A BOOTH. ARBOR DAY IS FEBRUARY 15 TH	
	SAME DAY AS THE VALENTINE'S DAY PARTY. WE WILL HAVE A ARBOR DAY BOOTH. WE NEED VOLUNTEERS	
	TO RUN BOOTH. WE WILL ALSO NEED VOLUNTEERS TO HELP SET UP FOR THE PARTY AT THE KROC CENTER.	
WEBSITE, MASTER MEMBERSHIP LIST AND CALENDAR		
AMANDA		
Discussion	WE WILL UPDATE MEMBERS INFO ON WEBSITE AND COME UP WITH A MASTER LIST OF ALL MEMBERS. WE	
NEED TO START THINKING ABOUT A THEME FOR THIS YEAR CALENDAR. AMANDA SUGGESTED SEASONAL THEME. HOLLY SUGGESTED		
LOCAL CELEBRITY THEME. SEE ATTACHMENT FOR LOCAL CELEBRITIES SUGGESTED. NEED PHOTOGRAPHER. SEVERAL BOARD MEMBERS WILL BE LOOKING FOR A PHOTOGRAPHER. DEIDRE SUGGESTED DRAFTING A INVITATIONAL LETTER TO SEND OUT.		
Conclusions	DRAFT LIST OF LOCAL CELEBRITIES AND SEND OUT INVITATION TO BE IN THE CALENDAR.	
Action Items	Person Responsible	Deadline
DRAFT INVITATIONAL LETTER TO INVITE PEOPLE TO BE IN CALENDAR	DEIDRE	
FUNDRAISER		
AMANDA		
Discussion	AMANDA SUGGESTED T-SHIRT FUNDRAISER. DO GCDSS SHIRTS WITH GCDSS LOGO LONG SLEEVE AND	
SHORT SLEEVE. WE WILL DO EVERYTHING ONLINE. AMANDA WILL GET INFO. DEIDRE SUGGESTED POLO SHIRTS FOR THE BOARD.		

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Conclusions	RAISE MONEY THROUGH ONLINE T-SHIRT ORDERS.		
Action Items		Person Responsible	Deadline
GET INFO ABOUT ONLINE T-SHIRT ORDERS		AMANDA	
BUDDYWALK COMMITTEE			
		AMANDA	
Discussion	AMANDA STATED THAT WE NEED A BUDDYWALK COMMITTEE TO ORGANIZE THE BUDDYWALK THIS YEAR. SHE		
ASKED BOARD MEMBERS TO VOLUNTEER. HOLLY, ANDREA, ROBERT, DANA, AND DEIDRE VOLUNTEERED TO BE CHAIRMAN. AMANDA			
SUGGESTED WE NEED TO LOOK AT THE ORDER OF THE PROGRAM AT THE BUDDYWALK. IT WAS SUGGESTED MAYBE LOOKING AT JONES PARK AS A NEW SITE. COMMITTEE NEEDS TO GET ALL INFO ON BUDDYWALK TO DO A PLAN OF ACTION AND MILESTONE.			
Conclusions	RILEY STATED THAT WE NEED TO GET CONTACTS AT EACH HOSPITAL FOR OUR NEW PARENT BASKET INFO.		
AMANDA STATED SHE WAS WORKING ON THAT. MEETING WAS ADJOURNED AT 7:39 PM.			
Action Items		Person Responsible	Deadline
GET NEW PARENT BASKET TO HOSPITAL CONTACTS		AMANDA	
GET INFORMATION ABOUT BUDDYWALK		DEIDRE	