

# Special Needs Registration 2010/2011

Today's Date \_\_\_\_\_ Date of Birth \_\_\_\_\_ Age \_\_\_\_\_

Dancer's Name \_\_\_\_\_

FIRST

LAST

Address \_\_\_\_\_ City \_\_\_\_\_

Zip Code \_\_\_\_\_ School Attending \_\_\_\_\_

Dancer's Cell Phone Number \_\_\_\_\_ Dancer's E-mail \_\_\_\_\_

## Mother/Father/Guardian

## Billing Information

Name \_\_\_\_\_ Name \_\_\_\_\_

Home No. \_\_\_\_\_ Home No. \_\_\_\_\_

Wk No. \_\_\_\_\_ Wk No. \_\_\_\_\_

Cell No. \_\_\_\_\_ Cell No. \_\_\_\_\_

E-mail \_\_\_\_\_ E-Mail \_\_\_\_\_

The special needs class is on Saturday from 9:30am-10:30am

## Health Information/Health Problems

Although health and safety are of the utmost importance to the staff at ISPA, the studio is not responsible for injury on the premises or at any ISPA sponsored event/function.

Does the child have any 'triggers' or something we should know while teaching?

I, the undersigned parent/guardian of the aforesaid child, do hereby authorize the staff of Island School of Performing Arts (ISPA) to seek treatment as may be necessary in an emergency situation for the health of the said child. In the event that the parent/s cannot be contacted, ISPA staffs are hereby authorized to initiate whatever action deemed necessary, in their judgment for the health & safety of the said child.

I have read completely & understand, the ISPA information, Policies & Procedures regarding tuition fees, absences, holidays, studio conduct rules, recital information including costumes & fees, dance attire information & late fees. I understand that dance classes are charged on a monthly basis. No refunds or credits will be given. Make-up classes are available (arrange with instructor of said class).

Parent/Guardian Signature

DATE

**PHOTOGRAPHIC RELEASE & WAIVER:** By signing below, I give permission for photographs of my child in dance class or performances to be used in promotional material for ISPA in both print and web publications.

YES \_\_\_\_\_

PARENT/GUARDIAN SIGNATURE

DATE

DECLINE

**Please Read and Sign Below**

The following is a list of all fees that said student's parent/guardian are responsible for, therefore are required to pay. Please initial 1-6 and sign at the bottom.

\_\_\_\_\_ 1. ***Class Rates, Registration Fee, Holidays, Make-Up Classes.*** I understand that class rates are based on school year (September-June) and paid in monthly installments due on the first lesson of each month, and there is a registration fee due annually on the date of registration. This fee is non-refundable; Individual is \$10, Family is \$15. The number of classes may vary during the month due to; the calendar year, holidays, and weather issues. There is an average of four classes per month; ISPA is not responsible of missed classes. ISPA Students are able to make-up classes due to these conditions. All classes must be made up before February 1, 2011 due to ISPA will be working on recital dances at that time.

\_\_\_\_\_ 2. ***Monthly Tuition and Late Fees.*** Monthly tuition is due on the 1<sup>st</sup> class of each month; if tuition is not paid on time then your account will assessed a late fee of \$7.50 on the 15th of the month. The late fee is charged to your account, including but not limited to: tuition, costume charges, recital fees, clothing, shoes, and IDC charges if they apply.

\_\_\_\_\_ 3. ***Recital Costume Deposits.*** Recital costumes will be ordered for each dance subject a student is enrolled in. If a student does not wish to participate in a recital dance/performance, written notice must be given to ISPA no later than November. All costume(s) cancellations must send a written notice by no later than December 15. Costumes will not be ordered without a deposit or the full balance due. Once costumes are ordered you are responsible for all costume balances. For your convenience the deposit for each students costume(s) will be divided into 3 payments. Deposits are non-refundable after December 1<sup>st</sup>.

1 <sup>st</sup> payment due September 15 <sup>th</sup> -	\$30.00 per class subject
2 <sup>nd</sup> payment due October 15 <sup>th</sup> -	\$30.00 per class subject
3 <sup>rd</sup> Balance due December 1 <sup>st</sup> -	Balance statements will be issued in November.

All costumes must be paid in full by December 1<sup>st</sup>. No costumes will be given out unless tuition is current, recital fee is paid and costume(s) are paid in full. Deposits are non-refundable after December 1<sup>st</sup>.

\_\_\_\_\_ 4. ***Recital Fee.*** A recital fee will be charged per student. The amount will be determined based on the venue selected for our yearly performance.

\_\_\_\_\_ 5. ***Recital Rehearsals.*** The tentative date for recital is June 11, 2011. Mandatory recital rehearsals for all dancers/performers will be held the week prior to this date. Please keep this week available for all mandatory practices.

\_\_\_\_\_ 6. ***Dancers, Performers Behavior.*** Body jewelry is not permitted, stud earrings allowed. Tattoos may not be visible and must be covered with dancewear or band-aide. Cell phones must be turned off in class. NO TEXTING in class room, unless allowed for the moment by the instructor. Students are expected to show proper respect to the staff of ISPA at all times. Inappropriate behavior will not be tolerated. 1<sup>st</sup> incident student will be reminded by the staff 2<sup>nd</sup> incident parents will be notified by ISPA staff. Repeated disregard for policy will result in non-admittance to class.

**Please Sign and Date**

*I have read and agree to comply with dress code as listed in Class Supply List. I have read and agree to the payment of all fees and recital commitments. I understand delinquency of payment will and may be turned over to a collection agency and may be reported to the Credit Bureau.*

Students Name: \_\_\_\_\_

Date: \_\_\_\_\_ Parent/Guardian Signature: \_\_\_\_\_